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Approved For Release 2003/12/04 : CIA-RDP81-00706R000200030028-4

OFFICE OF COLLECTION AND DISSEMINATION

REQUIREMENTS STUDY 12 A

30 April 1947

SUBJECT: Abstracting of Foreign Documents (including Current Foreign Periodicals other than the Daily Press)

I. The Problem

1. Reference is made to Requirements Study No. 12 dated 20 February for determining the requirements for a central monitoring unit of foreign press which would serve authorized government departments. The study was cancelled because:

a. Authorization (see Tab A) was subsequently granted to the Documents Branch, OO, to receive foreign documents (including current foreign periodicals other than the daily press) for cataloging, summarizing, and translation; and

b. The Deputy Director, OO, advised that OO was not in a position to consider monitoring daily news publications.

2. The developments described in paragraph 1, above, eliminate the need for determining requirements for a central monitoring unit of foreign documents and press.

3. However, there now remain the problems of:

a. Ascertaining the requirements of CIG and NIA member agencies for foreign document monitoring;

b. Advising Documents Branch of these requirements for their guidance in monitoring; and

c. Assisting the Documents Branch in the acquisition of foreign periodicals without the expenditure of funds.

II. Directive

4. The Requirements Branch will conduct a survey for the purpose specified in paragraph 3, above.

5. Progress report is desired by 20 May 1947.

\* memo to Ass. Directors, dtd 4/17/47  
Subj: Functions of Doc. Br., OO.

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O.C.D. Coll., Diss., Sec.  
OCD file (For, Doc & Press Mem.), Control file: SF: 20 May.

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